



New Jersey Department of Children and Families Policy Manual

Manual:	NJAC	NJ Administrative Code Excerpts	Effective Date:
Title	10	Human Services	
Chapter	127	Manual Of Requirements For Residential Child Care Facilities	3/27/2009
Subchapter:	5	Staff Requirements	
Section	8.	Background check procedures for New Jersey facilities (N.J.A.C. 10:127-5.8.)	

§10:127-5.8. Background check procedures for New Jersey facilities

(a) Prior to the opening of a new facility located in New Jersey, the facility shall ensure that a request for a Criminal History Record Information (CHRI) background check, as specified in N.J.A.C. 10:127-5.6, and a Child Abuse Record Information (CARI) background check, as specified in N.J.A.C. 10:127-5.7, is submitted for each person identified in N.J.A.C. 10:127-5.6(a) and 5.7(a).

(b) Prior to the first renewal of a certificate on or after March 26, 2004 for an existing facility located in New Jersey, the facility shall ensure that a request for a CHRI background check, as specified in N.J.A.C. 10:127-5.6, is submitted for the director and each staff member.

(c) Prior to each renewal of a certificate on or after March 26, 2004 for an existing facility located in New Jersey, the facility shall ensure that a request for a CARI background check, as specified in N.J.A.C. 10:127-5.7, is submitted for the director and each staff member.

(d) Within two weeks after a new staff member begins employment at a facility located in New Jersey, the facility shall ensure that a request for a CHRI background check, as specified in N.J.A.C. 10:127-5.6, and a CARI background check, as specified in N.J.A.C. 10:127-5.7, is submitted for the individual.

(e) An individual shall not be left alone as the only adult caring for a child at the facility until documentation from the Department showing compliance with a CHRI check and CARI check for the individual has been received by the facility.

